QA Coordinator - Munich/Martinsried [MQ01]
Exosome Diagnostics is expanding our laboratories in the IZB in Martinsried. We are seeking to fill a position as Laboratory Quality Coordinator as soon as possible. We are looking for someone to develop and implement the required quality control system and who can also help in the lab processing samples. You will be working in close collaboration with our US organization, with sites in Minneapolis, MN and in Boston, MA. As we are a small company you are expected to fill a lot of different roles and have a varied work day and a lot of responsibilities.

Key responsibilities include:
- Implementing the quality control system in the Munich site in close collaboration with our US organization.
- Install and develop a company-wide Quality Management IT solution.
- Developing, writing and implementing SOPs.
- Ensure compliance with appropriate quality standards (GLP, ISO).
- Help obtain and maintain certifications from appropriate accrediting bodies.
- Molecular Biology Lab work to support R&D and Service projects.

We expect that you:
- Have a relevant education in natural sciences as Technical Assistant, B.Sc. or Dipl.-Ing. or similar.
- Have previous working experience with Quality Management IT systems and are computer savvy.
- Are self-motivated and know how to prioritize and schedule your own workday.
- Are systematic, meticulous and well organized.
- Are looking for a position with a lot of responsibility and enjoy the flexibility and freedom that a small company can provide.
- Are comfortable with English in both speech and writing to allow close communication with colleagues, many of whom are located at the company’s facilities in New York City and Minneapolis in USA.
- Have high work ethics, high energy levels and a developed sense of humor.

We offer:
- A unique opportunity to be a part of a growing young company developing a cutting edge new technology for molecular diagnostics in personalized medicine.
- A central role in building a new laboratory infrastructure from the beginning.
- A responsible position with the opportunity to have influence and freedom to organize your own work.
- A dynamic working environment in a growing company with many opportunities for personal and professional development.
- An attractive location in the IZB campus in Martinsried near Munich.

At Exosome Diagnostics, we foster a dynamic, entrepreneurial approach to translating cutting edge science into real clinical products to benefit patients and doctors. Exosome Diagnostics is a young company, working to commercialize a powerful new technology for Biofluid Molecular Diagnostics, offering the potential for significant corporate growth and enhanced career development. We encourage honest exchange of ideas and a culture of collaboration within the company to help the exceptional people who works here excel and to reach company goals. Learn more on [www.exosomedx.com](http://www.exosomedx.com)

Interested candidates should submit a resume (Word or PDF format) to [careers@exosomedx.com](mailto:careers@exosomedx.com) marked [MQ01]