



Associate Director for Laboratory Operations

Job ID 2018-2058 / Location Penzberg

About Foundation Medicine

Foundation Medicine is leading a transformation in cancer care, where each patient's treatment is informed by a deep understanding of the molecular changes that contribute to their disease. As a molecular information company, we are focused on fundamentally changing the way in which patients with cancer are treated. Our products provide more than information. They offer hope to patients, their families and friends, their physicians and caregivers.

As a member of the Foundation Medicine team you'll work with everyone fighting the disease patients and their families, payers, physicians, drug developers to raise awareness about this transformation in cancer care and Foundation Medicine's role to ensure we're delivering the tools and information they need to make an impact and drive access for patients everywhere. Foundation Medicine is headquartered in the heart of Cambridge, MA. Since October 2017, FMI Germany GmbH in Penzberg has been actively supporting this mission.

Foundation Medicine is seeking to add an **Associate Director for Laboratory Operations** to its rapidly growing team in Penzberg, Germany.

Main responsibilities cover:

- Ensure the Laboratory staff conducts highly complex diagnostic procedures according to Standard Operation Procedures, including specimen processing and performing test procedures.
- Staffing the clinical laboratory with appropriately credential technical and professional employees.
- Maintenance and continual improvement of the diagnostic assays
- Establish and validate new assays for clinical operations according to ISO 15189 standards including generation of validation plans and reports.
- Work with Manager of Quality to review, manage, and improve, where necessary, Quality Assurance programs as required.
- Support manager in transferring FMI wet-lab technology to international collaboration partners.
- Work in close alignment with our FMI-colleagues in Cambridge and North Carolina.
- Maintains extensive knowledge of relevant fields and techniques.
- Other duties as assigned by manager.

Education and Experience:

- M.Sc. or PhD in relevant biological services.
- Multi-year working experience in a laboratory operations environment with experience in a leadership role and prior experience in high throughput molecular cancer diagnostics.
- In-depth understanding of policies, processes, and procedures necessary to perform high quality, high complexity laboratory testing in ISO 15189 regulated environments.
- Ability to communicate professionally across a variety of stakeholders, provide information to management on the implication of policies and procedures, and to recommend specific actions.
- Ability to bring innovative thinking and ideas to solve problems and improve any and all phases of laboratory operations.
- Must be detail oriented with excellent prioritization and organizational skills.
- Must be able to provide results on schedule in a fast-paced, dynamic environment.
- Business acumen to balance highest quality standards with timely delivery of results to patients.
- Excellent leader, human relations and communication skills.
- High attention to detail and the ability to multi task and adapt rapidly to changing priorities.
- Must be fluent in German and English.

Did we catch your interest? We look forward to your application via e-mail to Dr. Vera Grossmann, Senior Director International Laboratory Operations (vgrossmann@foundationmedicine.com).

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